

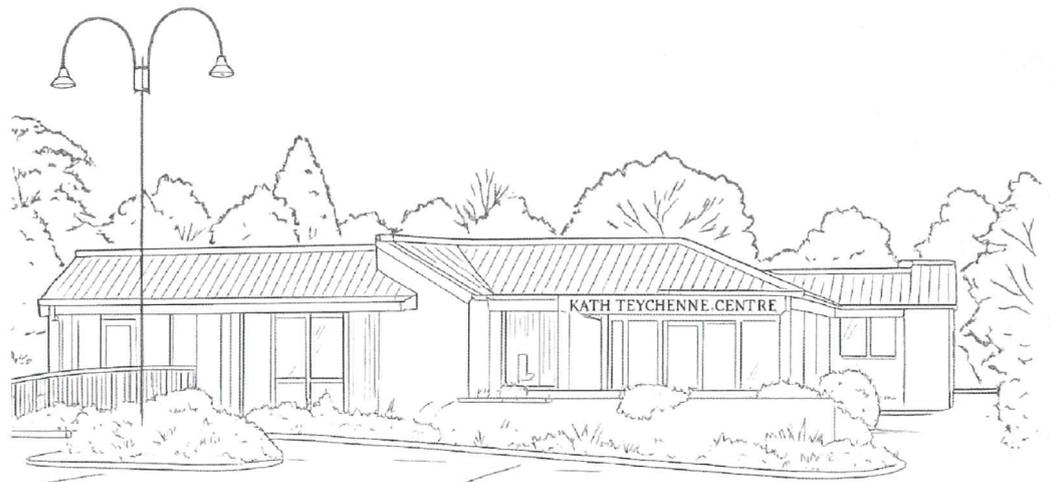
**Traralgon Neighbourhood  
Learning House Inc.**

**AGM**

**Friday**

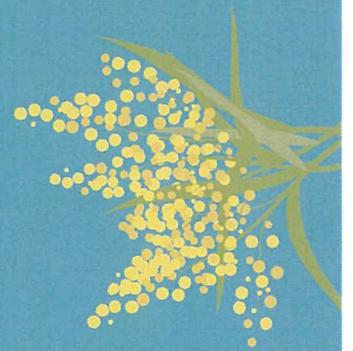
**20<sup>th</sup> February 2026**

**5pm**



***A Place to Belong***

## **Acknowledgement of Country**



**Traralgon Neighbourhood House Learning Inc  
acknowledges the traditional custodians of the unceded  
land of the Braiakaulung People of the Gunai Kurnai  
Nation.**

**We pay respects to elders past, present and emerging  
and any Aboriginal or Torres Strait Islander people.**



### **Our Mission:**

To provide a safe, welcoming and inclusive place for all our community to connect, learn and succeed.

### **Our Vision:**

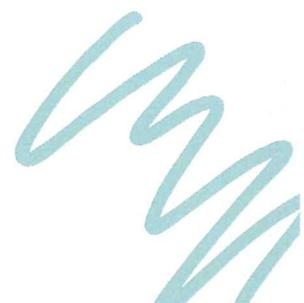
To promote meaningful connections through diverse programs and events that provide opportunities for social, educational and creative experiences

### **Our Values:**

**Integrity:** We operate our organisation and treat our people with respect, honesty and fairness. Our decision making and our processes will be transparent.

**Inclusion:** We welcome and celebrate diversity and promote a sense of belonging and connection for all people.

**Community:** We are committed to fostering a sense of belonging, unity and connectedness.





## Presidents Report

It is my pleasure to present the President's Report for 2024–2025. While this has been a year of change, it has also been a period of steady growth and strengthening across Traralgon Neighbourhood Learning House.

Participation in our programs has continued to increase, with new classes introduced and long-standing groups continuing to thrive. The House remains a welcoming and inclusive place where people come together to connect, learn, and support one another.

I would like to sincerely thank the Committee of Governance for their time, dedication, and leadership throughout the year, and to acknowledge those members who are stepping down for their valuable contributions.

I would also like to acknowledge the contribution of previous Presidents and Committee members who helped guide the House through a period of change.

Finally, thank you to our volunteers, tutors, and participants. Your ongoing involvement is what makes The House such a valued and vibrant part of the Traralgon community.

I look forward to another year of growth, stability, and community connection.

**Barbara Pendlebury - President**

# Testimonials

It has been a great to meet similar craft-minded people. An opportunity to learn something new, more importantly - the social interaction

**My Neighbourhood House has provided me and many others with the opportunity to be involved with other members of the community.**

The staff are always helpful. Our group appreciates that we can rent a room at a reasonable rate.

**It provides a great community service, providing classes at affordable, accessible prices. I love my French class!**

I look forward every week to my mosaics class. It is social, creative ideas and I love seeing everyones creations.

**I am a support worker and attend with my client who participagtes in classes. I enjoy watching everyone get-together, have fun, laugh and make memories.**

It is a very welcoming and inclusive centre. Offers great classes for all-abilities. We are always welcomed with friendly smiles.

# Managers Report

This report reflects the period prior to my commencement as Manager. I joined Traralgon Neighbourhood Learning House following the reporting period, and the overview below is informed by organisational records, handover documentation, and discussions with staff and the Committee of Governance.

During the year, the House delivered a diverse range of programs and activities, supporting participants across all program areas and continuing to provide opportunities for learning, connection, and inclusion. Strong partnerships across Traralgon and the Latrobe Valley supported a collaborative and community-focused approach.

Like many community organisations, TNLH experienced challenges including funding pressures, staffing and volunteer capacity, and cost-of-living impacts on participants. The House responded with resilience to ensure programs remained accessible and responsive to community needs.

I acknowledge the work of previous Managers and leaders who guided the House through a period of change. As the incoming Manager, I am grateful to now be working with a committed and consistent team, providing a solid foundation for stability and future growth.



**Phoebe Hicks - Manager**

# Our Value

## 2024 - Real Impact, Real Value

Each year we participate in the NHVIC Survey which calculates the value we have in our community.

**\$4.17 value from every \$1 of income**

**\$8.95 value from every \$1 of Neighbourhood House Coordination Program Funding**

**Over \$363.12 value for every hour that the Neighbourhood House is in use.**

**Employment Value: 4.9FTE Jobs**

through 3.5 and 1.4 Indirect Full Time Equivalent Positions

**Volunteers: 65 volunteer hours per week**

**Social Connection: 216 Participants in programmed activities per week**

*These values are produced by Neighbourhood Houses Victoria based on data provided by TNLH in the 2024 NHSurvey.*



A stylized, light blue signature or logo consisting of several overlapping, curved lines that form a shape resembling a lowercase 'm' or a similar abstract mark.

# Finance Report

Consumer Affairs Victoria (CAV) granted an extension for the holding of our Annual General Meeting. The financial statements have been prepared by GOSS Accountants and endorsed by two members of the Committee of Management, in accordance with our constitution and CAV requirements. These statements are included in this report and will be lodged online with Consumer Affairs Victoria within the prescribed one-month period following the Annual General Meeting.

## **Summary – Income and Expenditure 2025**

The 2025 Income and Expenditure Statement shows a strong year of program delivery and community activity, with total income of \$298,294 and a net profit of \$11,855. While income increased through grants, class fees, and room hire, rising operating costs and under-recovery of some fees have impacted the House.

The organisation's primary income was NHCP Department of Families Fairness and Housing \$150,501 we also received income through our Class participation of \$81,313 and Room hire \$13,255 at the House.

ACFE funding which subsidises the cost for Learn Local classes totalling \$25,582. Hiring out the VRI Hall brought in \$11,641. When considered alongside total expenditure of \$17,399 and the extensive maintenance responsibilities associated with holding the lease for a building in declining condition, has made the continuation of this arrangement no longer feasible. The Committee acknowledges that this space was retained beyond the point of financial viability.

We are grateful that the hall will remain available to the community, with future bookings to be managed directly through the VRI Head Office.

We also received a significant grant from the Homelessness Access Project of \$10,167 making GP and Nurses available at the House at no cost. Community was able to receive vaccinations, wound care and referrals where required.

We also received a small grant from Latrobe City of \$3,500.

Expenditure was closely monitored throughout the year and subject to detailed review during the interim management period at the end of the financial year. The Committee maintained a prudent and responsible approach to financial management. Overall expenditure decreased during the year, representing a positive outcome. Variations across individual expense categories reflect changing operational priorities and one-off expenditures.

No audit was undertaken this year, in line with the regulatory changes effective from July 2024. As a Tier 1 incorporated association with total revenue of less than \$500,000, there is no mandatory audit requirement. The Committee has reviewed the financial records and is satisfied that they present a true and fair view of the organisation's financial position.

# Income and Expenditure Statement

Traralgon Neighbourhood Learning House Inc.  
For the year ended 30 June 2025

	2025	2024
<b>Income</b>		
<b>Operating Grants</b>		
ACFE	-	23,898
ACFE Delivery support grant	25,582	3,819
Latrobe City Support Grant	3,500	3,500
LCHS Board community grant	-	4,545
NHCP funding DFFH	150,501	145,334
Other Grants	2,272	1,900
<b>Total Operating Grants</b>	<b>181,855</b>	<b>182,996</b>
<b>Class Fees and Other Income</b>		
Class Fees	81,313	89,232
Memberships	64	59
Power saving bonus program	-	260
Room Hire	13,255	12,827
VRI Hall hire	11,641	11,960
Homelessness Access Project Grant	10,167	-
<b>Total Class Fees and Other Income</b>	<b>116,439</b>	<b>114,338</b>
<b>Total Income</b>	<b>298,294</b>	<b>297,334</b>
<b>Gross Surplus</b>	<b>298,294</b>	<b>297,334</b>
<b>Other Income</b>		
Fundraising	5,622	4,350
Interest Income	8,180	14,133
Rebates and Reimbursements	8,774	2,334
<b>Total Other Income</b>	<b>22,576</b>	<b>20,817</b>
<b>Expenditure</b>		
Accountants	6,000	2,500
Wage Expense	181,353	181,859
Advertising	1,873	861
Auditor Fees	-	15,458
Bank & EFT Service Charges	564	1,444
Bookkeeping Expense	3,510	3,290
Class Expenses	5,815	12,721
Computer software & IT support	5,423	3,706
Depreciation Expense	2,313	2,680
Wage Expense - Accrued Leave Adjustment	(35,968)	(3,585)
Equipment rental	2,700	2,700
Hobbyist & Tutor payments	48,580	52,542
House Utilities	5,198	7,133
Insurance	1,622	2,313

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2025	2024
Lease of premises	82	-
Meeting & Entertainment Costs	791	545
Office Expenses	3,794	7,483
PLSL long service leave	2,577	2,802
Repairs & Maintenance:House	16,257	2,334
Replacements	1,408	-
Sponsorships	300	100
Staff Expenses	772	1,116
Staff Professional Development	1,619	1,913
Subscriptions & Memberships	3,365	1,342
Superannuation Expense	20,294	21,194
Telephone & Internet	1,573	2,009
Tutor Payroll	-	11,633
VRI Hail Expenses	17,399	12,491
WorkCover	3,587	4,519
Temporary Staff Expenses	4,883	-
Fundraising events expenses	273	-
Merchant Fees	1,059	71
<b>Total Expenditure</b>	<b>309,015</b>	<b>355,175</b>
<b>Net Current Year Surplus/ (Deficit)</b>	<b>11,855</b>	<b>(37,024)</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

# Assets and Liabilities Statement

Traralgon Neighbourhood Learning House Inc.

As at 30 June 2025

	NOTES	30 JUNE 2025	30 JUNE 2024
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	2	333,641	341,101
Trade and Other Receivables	3	1,765	5,600
Other Current Assets		-	338,923
<b>Total Current Assets</b>		<b>335,406</b>	<b>685,624</b>
<b>Non-Current Assets</b>			
Plant and Equipment and Vehicles	4	14,623	15,188
Other Non-Current Assets		346,897	-
<b>Total Non-Current Assets</b>		<b>361,520</b>	<b>15,188</b>
<b>Total Assets</b>		<b>696,926</b>	<b>700,812</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	5	3,892	988
GST Payable		11,396	11,735
Provisions	6	828	36,796
Employee Entitlements	7	21,644	3,982
<b>Total Current Liabilities</b>		<b>37,760</b>	<b>53,501</b>
<b>Total Liabilities</b>		<b>37,760</b>	<b>53,501</b>
<b>Net Assets</b>		<b>659,166</b>	<b>647,311</b>
<b>Member's Funds</b>			
Capital Reserve		659,166	647,311
<b>Total Member's Funds</b>		<b>659,166</b>	<b>647,311</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

# Our Programs



## Creative Skills

Painting Crochet, Knitting, Embroidery



## Languages and Literacy

Italian, French, Spanish and Auslan



## Wellbeing and Movement

Tai Chi and Yoga



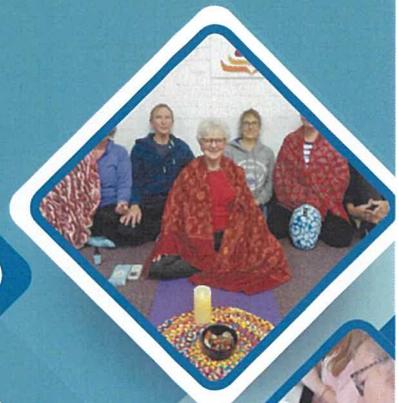
## Social Groups

Grief Support, AA, MS Support Group, Boardgamers,



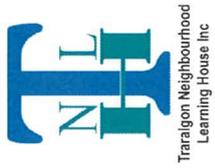
## Life Skills

Cooking, Empowering Women, Digital Essentials



# Our Strategic Priorities

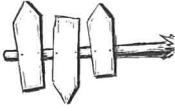
**Contact Us**  
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 Website: [tnlh.org.au](http://tnlh.org.au)  
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*What we will focus on*



*Goal*



*Aim*



*Objectives*

- KEY RESULT AREA**
- Our Partnerships and Relationships*
- Our Connection with Community*
- Our Programs & Services*
- Our Governance*

- WHAT WE WILL SEE**
- Strong partnerships and relationships that achieve mutually beneficial outcomes
- We are recognised, valued and respected within our community
- Participants engaging in programs and services that are diverse, purposeful and fun
- A diverse and skilled Committee of Management with sub committees as needed and succession planning. Clearly defined and implemented systems and processes following industry best practice.

- HOW WE WILL GET THERE**
- Ensuring we reach out and embrace opportunities to partner with others to achieve our goals
- Raising our profile and reputation throughout our community. We will support and connect community members with each other and local services
- Broaden the variety of programs and activities offered to maximise participation and engagement
- Commitment to enhancing our Governance practices to support good governance and transparency. Continuously improve our processes and practices to support excellent service delivery.

- WHAT WE WILL DO**
- Build relationships with key strategic partners
- Increase awareness of programs and services available to our community
- Ensure positive relationships with funding bodies
- Maintain close links and partnerships with other local NHIs and Gippsland Network
- Develop our 'brand' through consistent, professional communications through a variety of means.
- Produce advertising that is diverse and targeted for maximum reach
- Actively participate in our community and the sector to raise our profile
- Create an environment that supports positive experiences and sustained participation
- Provide high quality services and programs lead by skilled staff, tutors and volunteers
- Be responsive to the needs of our community members
- Establish robust internal processes and systems that are efficient and fit for purpose through a strong quality program and plan for continuous improvement
- Implement Board networking and upskilling opportunities
- Provide an operating model that is socially, financially and environmentally sustainable.
- Provide a framework that supports a safe and satisfying work environment for staff, volunteers and tutors.

**Traralgon Neighbourhood  
Learning House Inc.**

**11-13 Breed Street,  
Gunai Kurnai Country  
Traralgon 3844**

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**[www.tnlh.org.au](http://www.tnlh.org.au)**



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Proud Member



**nhg** Neighbourhood Houses  
**Gippsland**



Families,  
Fairness and  
Housing